



Grant Application

Today's Date: _____

Please use additional sheets of paper as necessary.

Organization Information

Name: _____

Federal Tax ID/EIN Number: _____

Physical Address: _____

Mailing Address: _____

Website: _____

Contact Information

Main Contact: _____

Title: _____

Email: _____

Phone: _____

Alternate Contact: _____

Title: _____

Email: _____

Phone: _____

Please complete in detail and submit the application by email to contact@crpa.org with all required documentation:

- IRS 501 (c) recognized entities must include a copy of the 501(c) IRS Determination Letter.
- State recognized nonprofits must include a copy of its state nonprofit registration.
- Entities with a federal employer identification number (EIN) issued by the IRS must include a signed copy of the IRS W-9 form disclosing this number.



Proposal Request Information

Project/Program Name: _____

Estimated Start Date: _____

Estimated End Date: _____

Total Project/Program Budget Amount: _____

Total amount requested from the CRPA Foundation: _____

1. Describe the project/program for which you are requesting funding:

2. What are the goals, objectives and activities involved in the project/program?



3. Who will carry out the goals and objectives of the project/program?

4. Describe how the project will benefit the community and who the project will benefit.

5. How many people do you estimate will benefit from this project/program?

6. Can the project move forward with partial funding? How so?



7. Have any other groups been contacted for funding? If yes, please list them below.

8. Please list any other sources providing funding for the project/program and the amounts being provided.

9. If awarded, how will your organization recognize the CRPA Foundation for its support?



10. Describe the measurables/criteria to be used in determining the success and impact of the project/program.

11. What are your organizations anticipated results from operating a successful project/program?

*All requests for funding must include a project/program budget spreadsheet and details as to how each line item of funding requested will be used to accomplish the purpose of the project/program. All spreadsheets must be submitted attached to this application in Excel format.



Consideration Agreement

In consideration of being awarded a CRPA Foundation grant, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Applicant/Grantee agrees to the following terms and conditions. In the event that the CRPA Foundation awards such a grant, these terms and conditions shall remain in full force and effect until such time as all requirements of the grant have been fully satisfied and the final report submitted.

The Applicant/Grantee understands and agrees that the following terms and conditions are attached to and govern the distribution of any grant awarded by the CRPA Foundation to the Applicant/Grantee.

Terms and Conditions:

1. Any grant awarded by the CRPA Foundation shall be used solely for the purposes set forth in the application. The Applicant/Grantee certifies that the information contained in the application is true and correct and further certifies that any grant awarded by the CRPA Foundation shall be used solely for a 501(c)3 purpose. It is expressly understood that the CRPA Foundation makes the grant, it will be based upon the information provided by the Applicant/Grantee.
2. The Applicant/Grantee representative below certifies that the organization applying for a grant fully understands and shall abide by the CRPA Foundation's guidelines for application submission, which are attached and incorporated into the application process guidelines.
3. The Applicant/Grantee organization certifies that it is in good standing and not defunct or in default with any local, state, or federal agency and shall notify the CRPA Foundation if it ceases to remain so.
4. Funds not used or committed for the specified purposes of the grant, or not used or committed within any time limit specified in the application, shall be returned to the CRPA Foundation. In addition, if the Applicant/Grantee dissolves, disbands, or otherwise ceases to exist or ceases to use any property or equipment obtained as a result of the grant for the purpose for which it was



awarded, then the Applicant/Grantee shall contact the CRPA Foundation to arrange disposal or transfer of any usable property or equipment obtained with funds awarded under the grant.

5. Applicant/Grantee shall furnish written reports as required by the CRPA Foundation with respect to projects/programs and activities financed in whole or in part by the grant, including a summary of funds expended. Such reports shall include, but shall not be limited to, a Final Report in the form acceptable to the CRPA Foundation to include narrative of project successes/failures, metrics for measuring success of project, and budget reporting for spending of awarded funds.
6. Grant funds shall not be used to lobby or otherwise attempt to influence legislation, to influence the outcome of any public election, to carry on any voter registration drive, or use to contribute to any political campaign of any candidate for public office.
7. Grant funds shall not be used for payment of administrative fees, office overhead, payment of existing loans/debts, or other similar costs and/or expenses.
8. It is expressly understood that the Applicant/Grantee takes full responsibility in carrying out the project contemplated in the grant application. It is further agreed that the Applicant/Grantee holds the CRPA Foundation harmless from and against any and all liability claims, complaints, and judgment related to the effectuation of the grant or in any way arising out of or associated with or related to the grant or grant application or any act or omission of the Applicant/Grantee and, further, that the Applicant/Grantee shall indemnify, defend and hold harmless the CRPA Foundation, Officers, Trustees, Employees, Agents, and Volunteers from any claims and causes of action made or actions taken that are in any way arising out of or associated with or related to the grant or grant application or any action or omission of the Applicant/Grantee.
9. If a grant is awarded, the Applicant/Grantee agrees to place a sign in the appropriate location in recognition of the CRPA Foundation award. Publicity associated with any grant awarded by the CRPA Foundation in the form of photographs, video, published or printed materials, or any other



materials including any information or materials provided by the Applicant/Grantee, may be used by the CRPA Foundation in press releases, publications, for the promotion of CRPA Foundation programs, or in any other manner as determined by the CRPA Foundation. The Applicant/Grantee releases the CRPA Foundation from any liability resulting from any information or materials provided by the Application/Grantee and agrees to indemnify the CRPA Foundation, Officers, Employees and/or Volunteers from any claim made or actions taken in any way associated with any information or materials provided by the Applicant/Grantee.

10. Any violation of the terms and conditions set forth herein shall permit the CRPA Foundation to terminate any and all further distributions to the Applicant/Grantee, whether or not such distributions have been properly promised or pledged. Such remedy shall not be the sole remedy available to the CRPA Foundation and the CRPA Foundation shall retain the right to take any other actions as allowable by law.
11. This agreement and any disputes arising thereunder shall be governed by and construed under the laws of the State of California, or, if applicable, federal law. Any action arising under or related to this agreement, or breach hereof, shall be brought only in a jurisdiction within the County of Orange, State of California. The parties hereby consent to and subject themselves to the personal jurisdiction of such courts and agree that jurisdiction and venue for any proceeding arising hereunder shall lie exclusively with such courts.
12. The Applicant/Grantee represents and warrants that acknowledgment of the terms and conditions set forth herein is made by and duly authorized officer of the Applicant/Grantee organization.

The Applicant/Grantee hereby certifies that the information contained in this grant application is accurate. Further, the Applicant/Grantee will abide by the requirements of any grant agreement provided by the CRPA Foundation.

Name: _____

Title: _____

Date: _____