



OFFICE OF THE SHERIFF



COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF

March 9, 2023

Mr. Konstadinos T. Moros
Michel and Associates, P.C.
180 East Ocean Boulevard, Suite 200
Long Beach, California 90802

Dear Mr. Moros:

PROCESSING OF CCW APPLICATIONS

I am writing in response to your letter dated February 21, 2023. First, thank you for your kind wishes. Second, I appreciate that you have brought your concerns regarding CCW processing times to our attention. Please be assured that we understand the importance of this issue and we have been taking steps to reduce processing times and improve our overall processes.

In our previous response letter, we discussed our efforts to procure an automated application system to replace our manual data entry and fee processing. Currently, most tasks associated with the processing of applications are performed by hand, including transferring information from applications to our internal data system and issuing receipts for application fees. This is very time-consuming, as we receive approximately 800 applications per month. The automated system will receive an applicant's information, accept fees online and eliminate hand-written receipts. Applicants will also be able to log in and check the status of their application through the system at any time, which should greatly reduce the number of daily telephone calls we receive regarding status of applications. We anticipate that the automated system will greatly improve efficiency by allowing our staff to devote their time to substantive, rather than administrative tasks.

We completed the procurement process for the automated system this month. We are currently working with the developers to customize the online portal to our process. We anticipate launching this portal on our public website within the next 2-3 months. Additionally, overtime for personnel processing CCW

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applications was implemented and have aided in the processing of additional CCW applications. Efforts to permanently increase staffing of the CCW unit are ongoing.

As we continue to transition and actively implement the measures discussed above, we are optimistic that that they will result in a decrease in CCW application processing times. We would be happy to provide you with an update on these measures, including development and possible launch of our automated application system, in 90 days. We are also agreeable to providing you with updates three to six months thereafter on the results of our efforts to reduce processing times.

We hope that you find the above information responsive to your inquiries and appreciate your support as we continue to transition and make appropriate changes to the CCW application review process in light of the *Bruen* decision.

Sincerely,

ROBERT G. LUNA, SHERIFF

A handwritten signature in cursive script that reads "April Tardy".

APRIL L. TARDY
UNDERSHERIFF

OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF

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