



## Application Process Guidelines

The CRPA Foundation provides financial support to eligible projects, programs, and organizations through its grant program.

### The general focus of CRPA Foundation grants are to:

- Promote firearm and hunting education, training, and safety.
- Enhance the marksmanship skills of those participating in the shooting sports.
- Educate the public with respect to firearms in their historic, technological, artistic, constitutional contribution to the general well-being of the public at large.
- Benefit a variety of constituencies including youth, women, adaptive shooters, gun collectors, law enforcement officers, hunters, and competitive shooting teams.
- Promote, educate, and protect the rights enumerated under the Second Amendment of The United States Constitution.

### Eligible Applicants:

Eligible organizations or groups may apply for a CRPA Foundation (CRPAF) grant for a qualifying project or program. Eligibility is determined solely by the CRPA Foundation. Applicants shall not discriminate against any member, person, or other user of its facilities or equipment based on age, race, religion, sex, or national origin. Applicants are not required to have association with the CRPA Foundation to receive funds under this grant program. Eligible applicants as defined by the CRPA Foundation Board of Trustees:

- IRS 501 (c) recognized entity (must submit IRS Determination Letter with application).
- Any organization, association, or other entity with a unique federal employer identification number (EIN) issued by the IRS (must submit a signed copy of the IRS 2-9 form disclosing this number).
- State recognized nonprofit organization (must submit copy of state nonprofit registration).



## Eligible Projects and Programs:

Grant requests must support, foster and further the purposes named in the CRPA Foundation Articles of Incorporation and Mission Statement. These purposes are as follows:

The specific and primary purpose of this Corporation is to promote, advance and encourage firearm and hunting safety, to educate individuals with respect to firearms, firearms history, hunting, safety, and marksmanship and to support the activities of the California Rifle and Pistol Association, Inc. (CRPA) but only to the extent that such activities are in furtherance of charitable, education and scientific purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), or the corresponding provision of any future United States internal revenue law.

## Ineligible Applicants:

- Labor organizations
- State fund committees
- Private businesses and enterprises, including LLC.
- Other organizations or groups that have not been assigned a federal employer identification number by the Internal Revenue Service
- Individuals
- PACs or political groups and organizations or candidates

## Funding Restrictions:

- Firearms (as defined by California Penal Code (P.C.) section 16520(a))
- Projects for commercial ventures (i.e., private businesses)
- Payment of administrative fees, office overhead, salary, payroll, or other similar charges
- Political activities (i.e., lobbying or otherwise attempting to influence legislation, voter registration drives, political campaign contributions)
- Deficit financing (payment for something that has already been purchased or reimbursement for an event that has already taken place)



- Multi-year funding projects (requests must be submitted for consideration each year)
- Applications from organizations or groups that have not submitted final reports for previously awarded grants.

### Submitting the Application:

- All applications must be submitted using the provided CRPAF Grant Application form.
- All requested information and documentation must be provided at the time of application. Failure to do so may result in rejection of your grant application.
- For applications to be considered, they must be received by the Foundation prior to the application deadlines set by the Board of Trustees.
- The application cannot be considered until submitted online to [contact@crpa.org](mailto:contact@crpa.org).
- You will receive an email notice confirming the successful submission of your proposal.

### Application Deadlines:

- June 1<sup>st</sup>
- October 1<sup>st</sup>

### Final Reporting Requirements:

Grant recipients must provide a final report to the CRPA Foundation detailing the results of the program, number of participants, impact on intended audiences and any recognition of CRPAF for the award. Final reports are due within 90 days of the end of grant period. Such reports shall include but are not limited to:

- Grantee organization, contact name and information, and grant period at the top of page one.
- Narrative of project goals and accomplishments.
- Project successes and failures, and metrics for measuring success of project.
- Budget reporting for spending of awarded funds.
- Page numbers and a contact person at the organization.



- For any portion of a grant award made by check, copies of receipts or paid invoices for items purchased with grants must be included.

If the Grantee's organization goes out of business and had purchased equipment with CRPAF grant funding, then the Applicant/Grantee shall contact the CRPA Foundation to arrange disposal or transfer of any usable property or equipment obtained with funds awarded under the grant. Any funds not used for the purposes stated in your grant request (unused funds) must be returned to the CRPA Foundation and may not be retained for other use. Please return unused funds via check made payable to the "CRPA Foundation." Please note the funded project/program name in the memo section, and mail to:

The CRPA Foundation – Grant Program  
271 E. Imperial Hwy, Ste. 620  
Fullerton, CA 92835

**Download the application to review the full Terms and Conditions.**



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